

FLUGHAFEN
HOF-PLAUEN



Fee Regulations

Valid from 01/02/2025

German law applies exclusively.
The German version of this Fee Regulation is essential.
This English version is for information only.

Nuremberg, **24.01.2025**
Approved:

**The Government of
Middle Franconia**
- Northern Bavaria Aviation Office

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**Fee Regulations
for the
Hof-Plauen Commercial Airfield
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General / Landing Fee**

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Fee Regulations

for the

Hof-Plauen Commercial Airfield

Part I

General / Landing Fees

1. General

For aircraft landings and use of the facilities of the Hof / Plauen commercial airfield, the airline, the aircraft operator, or the natural or legal person who is using the aircraft must pay fees to the aerodrome operator in accordance with these Fee Regulations.

The fees set out in these Fee Regulations shall be payable upon landing. They must be paid in cash in euros or by EC/credit card, or by direct debit authorisation, subsequent to landing and before take-off. In special cases, another method of payment may be possible after prior agreement with the aerodrome operator. Upon request, an invoice shall be issued for more than €50. Amounts under €50 are to be paid in cash or by direct debit.

The fixed fees are fees within the meaning of § 10 (I) of the Value Added Tax Act (UStG) (Value-added Tax). The party liable for payment must therefore pay the value added tax valid at the time of invoicing separately, unless there is a value added tax exemption pursuant to the Value Added Tax Act.

2. Assessment bases

For aircraft, the landing fees and other fees are calculated on the basis of the maximum take-off weight entered in the aircraft's registration certificate and upon presentation of an official German noise certificate for the relevant aircraft.

Corresponding foreign noise certificates, corresponding manufacturer's data or comparable documents from an approval authority shall be deemed equivalent to the corresponding noise certificate.

The noise certificate shall be submitted to the aerodrome operator's fee calculation office for calculation of the fee at the latest before the take-off that will follow the landing.

The sale of aviation fuel is to be undertaken in the name and for the account of Flughafen Hof-Plauen GmbH und Co. KG. The prices set and stored in the accounting system (airport software) at the time of refuelling shall apply.

3. Landing fee remuneration

3.1. Table of fees

Aircraft weight classes	With increased sound insulation / Jet with bonus list	Without sound insulation and helicopter / jet
Up to 1000 kg	€7.00	€11.00
1001 kg to 1200 kg	€10.00	€15.50
1201 kg to 1400 kg	€12,60	€19.90
1401 kg to 2000 kg	€19.80	€29.20
2001 kg to 4000 kg	€40.00	€61.90
4001 kg to 5700 kg	€69,80	€108,80
5701 kg to 7000 kg	€84,30	€142,80
7001 kg to 8000 kg	€112.30	€174.90
8001 kg to 9000 kg	€125.70	€193.70
from 9001 kg per 1000 kg or part thereof	€15.50	€22.00

(plus VAT)

The following reductions are granted for directly consecutive VFR aerodrome traffic circuits:

- For 5 aerodrome traffic circuits, of which 1 landing is free
- For 10 aerodrome traffic circuits, of which 2 landings are free

This does not apply to IFR flights.

Landing fee for gliders - flat rate: **€5.00**

PPR launch fee for balloon launches on the aerodrome site: **€6.00**

The landing fee must be paid at the latest before the next take-off.

In special cases, it may be paid subsequently by prior agreement with the aerodrome operator.

For special events (e.g., airshows, fly-ins, aircraft exhibitions, etc.), special conditions and fees may be granted in deviation from Table 3.1 by prior agreement with the aerodrome operator.

3.2. Go-Around

A landing fee must also be paid when touching down with immediate subsequent take-off (go-around procedure).

3.3. Consecutive flights without touchdown

Two consecutive approaches (low approaches) without touchdown is considered to be one landing. Therefore will be one landing fee invoiced.

3.4. Flight movements of a helicopter within the aerodrome area

No landing fee shall be payable for a helicopter's movement within the aerodrome area, which is equivalent to an aircraft driving on its wheels.

Helicopter hover flights (training) without clear set-down procedures are charged at a flat rate of 1 landing per 15 minutes.

3.5. Ground handling fee (GHF)

If a landing is undertaken pursuant to instrument flight rules, a handling fee of **3.00 euros per ton of MTOW** or part thereof (plus VAT) up to an MTOW of 5.7 tonnes will be charged as a flat rate for handling of traffic.

4. Training and familiarisation flights

4.1. Training flights

within the meaning of these Fee Regulations are flights which a student pilot performs as part of his or her training at an approved training organisation (aviation training school) and which are necessary for the acquisition of a pilot's licence or additional ratings within the meaning of the Ordinance on Aviation Personnel (LuftPersV). This also includes instructor flights to acquire further ratings as well as refresher training for licence renewal with an FI (A) or CRI (A).

4.2. Familiarisation flights

For the purposes of the schedule of charges, familiarisation flights are flights which serve to provide aeronautical and technical instruction to private pilots. The pilots to be instructed must hold the pilot licence prescribed for the type of aircraft used. The instructor must be on board the aircraft being used.

4.3. Fees

Landing fees for training and familiarisation flights are **50%** of those given in the table of fees.

4.4. Discounts

For training flights within the meaning of Clause 4.1, the following reductions shall be granted for directly consecutive VFR aerodrome traffic circuits:

- For 5 aerodrome traffic circuits, of which 1 landing is free
- For 10 aerodrome traffic circuits, of which 2 landings are free

This does not apply to IFR flights.

5. Surcharge to the landing fee (PPR fees)

A surcharge to the landing fee is payable if a landing or take-off falls outside the published operating hours. The amount of the surcharge is set out in Part II of these Fee Regulations. The time must be agreed with air traffic control in good time beforehand.

There is no legal entitlement to a take-off or landing that falls outside the published operating hours.

6. Fee for emergency landings

No landing fee shall be payable in the event of emergency landings due to technical malfunction of the aircraft and due to need for urgent medical service for crew or passengers.

- Diverted landings are not considered emergency landings.
- Precautionary landings are not considered emergency landings.

7. Service flights

No landing fee is payable for official flights of a civil aviation authority of the Federal Government or a state of the Federal Republic of Germany or for aircraft of the police and federal police.

8. Exemption from the landing fee

Flights where an actual landing attempt is unsuccessful after one or more unsuccessful approaches due to unforeseen circumstances (e.g., due to an event on board the aircraft, at the aerodrome, or because of weather or air traffic control instructions) are exempt from the fee.

Flights operated pursuant to Clauses 6 and 7 of these Fee Regulations are exempt from the approach fee.

9. Fees in accordance with the Air Navigation Services Arrival and Departure Cost Ordinance (FSAAKV)

Pursuant to § 27d (1) (b) of the Air Traffic Act (LuftVG) in conjunction with § 1 (1) (a) FSAAKV, Flughafen Hof-Plauen GmbH & Co.KG must levy air traffic control or approach fees. The fees shall always be collected in the name and on behalf of the air navigation service provider currently working for Hof-Plauen Airport.

Calculation of air traffic control fees or approach fees shall be pursuant to the provisions of FSAAKV and with the associated statutory regulations in their current version.

The calculation shall be performed using the following formula and the current fee rate:

$$\text{Fee} = (\text{MTO M in t} / 50)^{0.7} \text{ (rounded to 2 digits)} * \text{current fee rate}$$

The current fee rate shall be calculated pursuant to § 2 (2) FSAAKV

The calculation shall be performed only once per flight movement, even if aerodrome traffic circuits or multiple approaches are undertaken.

The counting unit = the landing.

A calculation shall be performed even if there has only been one approach without landing (low approach).

Approach fees shall only be incurred if air navigation services are provided by an air navigation service provider within the scope of the obligation pursuant to § 27d (1) (b) LuftVG in conjunction with FSAAKV.

For aircraft under 2to. MTOW, the fees shall be waived in whole or in part on behalf of the air navigation service provider in accordance with § 9(7) of the Ordinance Regulating the Procedure for the Commissioning of Air Navigation Service Providers (FSBV).

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Part II

Other Fees

1. Ground handling fees

28V / 400 Hz Ground Power Unit (GPU) per ½ hour or part thereof	€35.00
GPU for engine start - flat rate per use	€165.00
Battery starter (12V) - per operation	€8.00

Aircraft towing - per operation

Aircraft up to 2 tonnes	€8.50
Aircraft from 2 to 10 tonnes	€24.00
Aircraft from 10 tonnes	€52.00

2. Parking fees

Parking fees are charged 4 hours after landing and for every 24 hours or part thereof

Aircraft (MTOW)	Fee (exkl. VAT)
Up to 500 kg	€4,60
from 501 kg to 1000 kg	€5,00
from 1001 kg to 1200 kg	€6,40
from 1201 kg bis 1400 kg	€7,70
from 1401 kg bis 2000 kg	€8,70
from 2001 kg per 1000 kg	€7,20

3. Storage fee - Hangars

Basic fee per day	€3.00
plus per 100 kg or part thereof per day	€0.90

Price protection clause

The following generally applies to hangar storage (also for existing hangar rental agreements) in order to safeguard the price development from January 1, 2025 with regard to the aforementioned fees:

The prices for the hangar storage fee, whether for one-off payments or for recurring payments, are subject to value protection in accordance with the "Harmonized Indices of Consumer Prices for the Federal Republic of Germany" (HICP) published by Eurostat at <https://ec.europa.eu/eurostat/>. The change in the HICP is always expressed as a percentage and the change always relates to the value of the previous year. The price adjustment is based on the arithmetic mean of all resulting changes in the index value compared to the previous year. The aerodrome operator shall assert the value adjustment once a year by June 30 of each year at the latest in the form of a new schedule of charges. The basis for the next value adjustment shall be the currently valid fees of the last fee schedule as amended.

The monthly index values of the HICP between the months of January and December of each year are used as the basis for calculating the arithmetic mean of the HICP and a possible price change as a result. The price adjustment may result in an increase or reduction in the fees for hall rental. If this value adjustment component is omitted, it shall be replaced by the respective successor component or, in the absence of such a component, by another suitable value adjustment component that comes as close as possible to the omitted component in economic terms.

Calculation on the occasion of hangar appointments of maintenance terms:

Storage charges according to the above calculation basis shall be charged as soon as the hangar visit is completed and as long as the aircraft remains stored in the hangar until collection.

The same applies to periods before the start of the maintenance date set by the hangar. Customers will be advised of this by the Aeronautical Operations Department!

Hanger customers are not generally entitled to hangar space.

Hall rental agreements:

For permanent storage by means of a hall rental agreement, the conditions stipulated therein shall apply.

4. Surcharges to the landing fee

4.1. PPR-Fee (flight operations outside opening hours)

There is a surcharge if a landing or take-off takes place outside the published operating hours (PPR). This fee is also due if the take-off or landing did not take place, but the personnel was kept on stand-by.

Cancellation free of charge is possible with air traffic control during operating hours on the same day.

PPR-Fees (prices exkl. VAT in EUR)	
Up to 1st hour after end of operating time / before start of operating time	150,00 €
Up to 2nd hour after end of operating time / before start of operating time	200,00 €
Up to 3rd hour after end of operating time / before start of operating time	350,00 €
Other times in between	Flat rate per flight movement 1.500,00 €

Aircraft stationed at the airfield with a hangar rental contract will not incur any costs in the 1st hour before/after the operating time after confirmed PPR clearance.

4.2. Snow removal and/or de-icing of the movement areas

4.2.1 Mechanical snow clearance for take-offs and/or landings outside operating hours including material consumption **per hour or part thereof per clearing/sweeping device:** €300.00

The aerodrome operator is responsible for the runway's safe operational condition.

In this context, the operator shall decide whether, in addition to mechanical clearance, the runway, and if necessary, taxiways must be de-iced in order to ensure operational safety.

The costs for an additional, necessary de-icing are therefore automatically added to the normal clearing.

4.1.2. De-icing of the runway with a sprayer vehicle and de-icing agent:

on request per Ltr / take-off and/or landing

All work (points 4.1.1 and 4.1.2) plus personnel costs per 14 hours or part thereof. **see Clause 9**

The cost of the services shall be paid even if the take-off or landing **does not** take place after clearance and/or de-icing for reasons beyond the control of the aerodrome operator, but the services have been provided by the aerodrome operator.

For stationed aircraft with a hangar rental agreement, a reduced flat rate applies in the amount of the personnel and clearing equipment deployment, **up to a maximum of €150.00.**

4.3. Surcharge for airfield lighting / PAPI

Airfield lighting surcharge (if before sunrise/after sunset) - flat rate: **€12.00**

4.4. Surcharge for Low Visibility Take-offs (LVTO)

For take-offs during LVTO operation, an emergency generator shall be used in accordance with regulations.

Operation of the emergency generator per ½ hours or part thereof: **€50.00**

4.4 Other PPR surcharges

Costs and fees for additional permits and approvals (e.g., external take-off and landing permission) by the aviation authority (Northern Bavaria Aviation Authority) shall remain unaffected.

All of the above surcharges **do not** apply to "Flying without an Air Traffic Controller (FOF)" within the scope of the corresponding permit issued by the Northern Bavarian Aviation Authority.

In the FOF operating mode, a flat-rate service fee of **€7.50 per aircraft** is charged for the upstream provision of fire protection equipment on the FOF vehicle and the subsequent recording and invoicing of these aircraft movements only for aircraft stationed at the airfield, irrespective of the aircraft movements performed.

The respective user has to provide an appropriate towing vehicle for the trailer him/herself if the FOF-Car ist not available!

5. Other Fees

No.	Services	Fee
1	Surcharge for invoicing in paper form	5,00 €
2	Fax per unit	0,30 €
3	Copies / Printouts in office per page	0,50€
4	Dunning (Level 1 and 2)	15,00€
5	Domestic aircraft owner identification	45,00€
6	Foreign aircraft owner identification	100,00€
7	Clearance fee for customs and immigration (Non-EU / Non-Schengen)	5,00 €
8	Expense fee for PPR/ Service requests for commercial flights	10,00 €
9	Expense fee for application of special permission (takeoff/Landing) for aircrafts up to 20. To. MTOW	50,00 €
10	Permission to drive on apron by car (commercial flights only)	10,00 €/KFZ
11	Permission to drive on apron by bus/truck (commercial flights only)	30,00 € Pro LKW/Bus
12	Charges for taxi/transfer journeys (external transport company)	Acc. to. expenditure

The fees in ser. numbers 7-11 do not apply to corresponding aircraft stationed at the aerodrome.

6. Aircraft cleaning (self-cleaning incl. disposal)

Aircraft	Entgelt
Up to 1200 kg	9,50€
from 1201 kg to 2000 kg	15,00€
from 2001 kg to 5700 kg	30,00€
above 5700 kg	65,00€

If the cleaning of aircraft is carried out in third-party laundry (by third-party companies), a lump sum of EUR 100.00 will be charged for this.

7. Luggage service

In charter air traffic per passenger

€5.00

8. Aircraft loading and unloading

Use of the aerodrome operator's personnel and/or equipment for loading/unloading aircraft:

Staff deployment	See Clause 9
Use of forklift trucks per ½ hour	€45.00
Use of a "pallet truck/forklift" per ½ hour	€35.00
Use of lavatory service cart	€45.00

9. Remuneration of ground staff

per ½ hour or part thereof per operational staff member	€45.00
per ½ hour or part thereof per technical staff member	€60.00
per ½ hour or part thereof per administration staff member	€40.00
per ½ hour or part thereof per fire brigade personnel	€45.00
per ½ hour or part thereof per fire brigade management personnel	€60.00
½ hour or part thereof for extra air traffic controllers provided for PPR flights that <u>do not</u> take place directly before or after operating hours	€120.00

10. Airport fire brigade

10.1. Utilisation of equipment specific to the fire brigade

Use the airfield fire-fighting vehicle (FLF) or other fire-fighting equipment as well as the deployment of personnel for purposes other than the intended fire protection for flight operations, is subject to a fee.

10.1.1. Use of the FLF (e.g., for inter-urban operations and on request) Use of aerodrome fire brigade personnel	€175.00 / ½ hrs. See Clause 9
10.1.2. Provision of fire protection with the FLF during refuelling operations incl. 1 employee (except for aircraft in rescue operations)	€110.00 / operation
10.1.3. Cooling of aircraft brakes	€100.00 / operation
10.1.4. Provision of extinguishing equipment (e.g., fire extinguishers) - flat rate	€130.00 / day
10.1.5. Use of fire extinguisher with refill - 6 kg	€32.00 / use
10.1.6. Use of fire extinguisher with refill - 12 kg	€45.00 / use
10.1.7. Use of lifting bags	€30.00 / use
10.1.8. Use of aircraft lift / aircraft roller (available up to 2000 kg)	each €17.00 / use

10.1.9.	Use of cable winches	€49.00 / ½ hrs.
10.1.10.	Drain tray	€23.00 / hr
10.1.11.	Use of chemical binders (oil binder, etc.) incl. disposal	€5.00 / kg
10.1.12.	Oil binding cloth	€0.90 / piece
10.1.13.	Use of sweeper	€37.00 / hr
10.1.14.	Other consumables	Acc. to expenditure/type
10.1.15.	Aircraft salvage by external companies	Acc. to expenditure

10.2. Settlement of recourse claims

The aerodrome operator reserves the right, in the case of use/operations in accordance with Clause 10.1.1, which result in a downgrading of the fire protection at the aerodrome and thus in a restriction of flight operations or their complete cessation, to additionally charge, in whole or in part, for any recourse claims arising from aerodrome users.

11. Sale of aviation fuels (AVGAS 100LL und JET A1)

For the sale and billing of aviation fuels, only the prices set by the aerodrome operator and stored in the billing system (airport software) at the time of refuelling shall apply.

Price quotations in notices and on the website are without guarantee. We reserve the right to make changes at any time.

These aerodrome Fee Regulations shall enter into force on 1 February 2025 and shall replace the Fee Regulations dated 01/08/2024.

Next price adjustment: August 2025.

Hof, 08.01.2025

Flughafen Hof-Plauen GmbH & Co. KG



Ralf Kaubler
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