

FLUGHAFEN
HOF-PLAUEN



Airport Fee Regulations

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Approved

SIGNED in Original document

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Associated documents: General Terms and Conditions and FBO in their current version.

Hof-Plauen Airfield

Fee Regulations

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Fee regulations for Hof-Plauen Airfield

Part I.

General Information/Landing Fees

1. General information

The airline, the aircraft operator or the natural or legal person who is using the aircraft must pay fees to the airfield operator in accordance with these Fee Regulations for aircraft landings and the use of the facility at Hof/Plauen airfield.

The fees set out in these Fee Regulations are payable upon landing. They must be paid in cash in euros or by EC/credit card or direct debit authorisation after landing and before take-off. In special cases, another method of payment may be possible after prior agreement with the airfield operator. Upon request, an invoice will be issued for more than €50. Amounts under €50 are to be paid in cash or by direct debit

The fixed fees are fees within the meaning of Section 10 (1) of the Value-Added Tax Act (UstG) (value-added tax). The party liable for payment must therefore pay the value-added tax valid at the time of invoicing separately, unless there is an exemption from value-added tax under the Value-Added Tax Act (UstG).

2. Assessment bases

For aircraft, the landing fees and other fees are calculated on the basis of the maximum take-off weight entered in the aircraft's registration certificate and upon presentation of an official German noise certificate for the relevant aircraft.

Corresponding foreign noise certificates, corresponding manufacturer's data or comparable documents from an approval authority are deemed equivalent to the relevant noise certificate.

The noise certificate will be submitted to the airfield operator's fee calculation office for calculation of the fee no later than before the take-off which follows the landing.

Aviation fuel is sold in the name and for the account of Flughafen Hof-Plauen GmbH und Co. KG. The prices set and stored in the accounting system (airport software) at the time of refuelling will apply.

Landing fee – fee determination

2.1. Table of fees

Aircraft Weight Classes	With increased sound insulation/jet with bonus list	Without sound insulation and helicopter/jet
Bis 1000 kg	7,00	11,00
1001 kg bis 1200 kg	10,00	15,50
1201 kg bis 1400 kg	12,60	19,90
1401 kg bis 2000 kg	19,80	29,20
2001 kg bis 4000 kg	40,00	61,90
4001 kg bis 5700 kg	69,80	108,80
5701 kg bis 7000 kg	84,30	142,80
7001 kg bis 8000 kg	112,30	174,90
8001 kg bis 9000 kg	125,70	193,70
Ab 9001 kg je angefangene 1000 kg	15,50	22,00

(plus VAT)

The following reductions are granted for **VFR traffic circuits** directly following one another:

- For 5 traffic circuits, of which 1 landing is free
- For 10 traffic circuits, of which 2 landings are free

This does not apply to IFR flights.

Flat-rate landing fee for gliders: €5.00

PPR launch fee for balloon take-off on the airfield premises: €6.00

The landing fee must be paid no later than before the next take-off.

In special cases, it may be paid subsequently by prior agreement with the airfield operator.

For special events (e.g., air shows, fly-ins, aircraft exhibitions, etc.), special conditions and fees may be granted in deviation from Table 3.1 by prior agreement with the airfield operator.

2.2. Take-off

A landing fee must also be paid when touching down with immediate subsequent take-off.

2.3. Consecutive flights without touching down

Two consecutive approaches (low approach) without touching down are considered a **single landing**.

2.4. Helicopter movements within the airfield premises

No landing fee is payable for helicopter movements within the airfield premises which are equivalent to an aircraft driving on its wheels.

Helicopter hover flights (training) without clear landing procedures are charged at a flat rate of 1 landing per 15 minutes.

2.5. Ground handling fee (GHF/BHE)

If a landing is undertaken pursuant to instrument flight rules, a handling fee of **€3.00 per ton of MTOW** or part thereof (plus VAT) up to an MTOW of 5.7 tons will be charged as a flat rate for ground handling of traffic.

3. Training and familiarisation flights

3.1. Training flights

within the meaning of these Fee Regulations are flights which a student pilot performs as part of their training at an approved training organisation (aviation training school) and which are necessary for the acquisition of a pilot's licence or additional permits within the meaning of the Ordinance on Aviation Personnel (LuftPersV). This also includes instructor flights to acquire further permits as well as refresher training for licence renewal with an FI (A) or CRI (A).

3.2. Familiarisation flights

For the purposes of the schedule of charges, familiarisation flights are flights which serve to provide aeronautical and technical instruction to private pilots. The pilots to be instructed must hold the pilot licence prescribed for the type of aircraft used. The instructor must be on board the aircraft being used.

3.3. Fees

Landing fees for training and familiarisation flights are 50% of those given in the Table of fees.

3.4. Discounts

For training flights within the meaning of Clause 4.1, the following reductions will be granted for directly consecutive VFR airfield traffic circuits:

- For 5 traffic circuits, of which 1 landing is free
- For 10 traffic circuits, of which 2 landings are free

This does not apply to IFR flights.

4. Surcharge to the landing fee (PPR fees)

A surcharge to the landing fee is payable if a landing or take-off falls outside the published operating hours. The amount of the surcharge is set out in Part II of these Fee Regulations. The time must be agreed with air traffic control in good time beforehand.

There is no legal entitlement to a take-off or landing that falls outside the published operating hours.

5. Fee for emergency landings

No landing fee will be payable in the event of emergency landings due to a technical malfunction of the aircraft or due to the need for urgent medical assistance for crew or passengers.

- Diverted landings are not considered emergency landings.
- Precautionary landings are not considered emergency landings.

6. Official flights

No landing fee is payable for official flights of a civil aviation authority of the Federal Government or a state of the Federal Republic of Germany or for aircraft of the police and federal police.

7. Exemption from the landing fee

Flights where an actual landing attempt is unsuccessful after one or more unsuccessful approaches due to unforeseen circumstances (e.g., due to an event on board the aircraft or at the airfield, or because of weather or air traffic control instructions) are exempt from the fee.

Flights operated pursuant to Clauses 6 and 7 of these Fee Regulations are exempt from the approach fee.

9. Fees pursuant to the Air Navigation Services Arrival and Departure Cost Ordinance (FSAAKV)

Pursuant to Section 27d (1b) of the Air Traffic Act (LuftVG) in conjunction with Section 1 (1a) of the Air Navigation Services Arrival and Departure Cost Ordinance (FSAAKV), Flughafen Hof-Plauen GmbH & Co.KG must levy air traffic control or approach fees. The fees will always be collected in the name and on behalf of the air navigation service provider currently working for Hof-Plauen Airport.

Calculation of air traffic control fees or approach fees will be calculated pursuant to the provisions of the Air Navigation Services Arrival and Departure Cost Ordinance (FSAAKV) and the associated statutory regulations, as amended.

The fees will be calculated using the following formula and the current fee rate, in each case:

$$\text{Fee} = (\text{MTOM in t} / 50)^{0.7} \text{ (rounded to 2 decimal places)} * \text{current fee rate}$$

The current fee rate will be calculated pursuant to Section 2 (2) Air Navigation Services Arrival and Departure Cost Ordinance (FSAAKV).

The fees will only be calculated once per flight movement, even if traffic circuits or multiple approaches are undertaken.

The unit counted is the landing.

A calculation will be performed even if there has only been one approach without a landing (low approach).

Approach fees will only be incurred if air navigation services are provided by an air navigation service provider within the scope of the obligation pursuant to Section 27d (1b) of the Air Traffic Act (LuftVG) in conjunction with the Air Navigation Services Arrival and Departure Cost Ordinance (FSAAKV).

For aircraft under 2t. MTOW, the fees will be waived on behalf of the air navigation service provider in accordance with Section 9 (7) of the Ordinance on the Procedure for the Commissioning of Air Navigation Service Providers (FSBV).

Hof-Plauen Airfield

Fee Regulations

Part II

Other Fees

1. Ground handling fees

28V / 400 Hz Ground Power Unit (GPU) per 1/2 hour or more	€35.00
GPU for engine start – flat rate per use	€165.00
Battery starter (12V) – per operation	€8.00

Aircraft towing – per operation

Aircraft up to 2 tonnes	€€8.50
Aircraft from 2 to 10 tonnes	€24.00
Aircraft of 10 tonnes or more	€52.00

2. Parking fees

Parking fees are charged 4 hours after landing and for every 24 hours or part thereof

For Aircraft	Entgelt
Up to 500 kg	4,60
from 501 kg to 1000 kg	5,00
from 1001 kg to 1200 kg	6,40
from 1201 kg to 1400 kg	7,70
from 1401 kg to 2000 kg	8,70
2001 kg or more, per 1000 kg or parts thereof	7,20

3. Storage fee – hangers

Basic fee per day **€2.70**

plus per 100 kg or part thereof per day **€0.80**

Calculation in the event of appointments at aircraft works:

Storage fees according to the above calculation basis will be charged as soon as the aircraft works visit is completed and as long as the aircraft remains stored in the hangar until collection. The same applies to periods before the start of the maintenance date set by the aircraft works. Customers will be advised of this by the Aeronautical Operations Department! Aircraft works customers are not generally entitled to hangar space.

Hanger rental agreements:

For permanent storage via a hanger rental agreement, the conditions stipulated therein will apply.

4. Surcharges to the landing fee

Landing or take-off outside of published operating hours (**PPR**) will incur a surcharge. This fee is also due if personnel were kept on stand-by even though take-off or landing did not take place.

Cancellation free of charge is possible even on the same day with air traffic control during operating hours.

From the end/before the beginning of published operating hours (change between "from end" and "before beginning" occurs at 12:00 o'clock midnight local)	
up to 1 hour	€150,00
up to 2 hours	€200.00
2 hours or more, per hour or part thereof	€450.00
For aircraft stationed at the airfield with a hangar rental contract, no costs will be incurred after <u>confirmed</u> PPR clearance in the 1st hour.	

4.1. Snow removal and/or de-icing of traffic areas

4.1.1. Mechanical snow clearance for take-off and/or landing outside operating hours, including material consumption **per hour or part thereof per clearing/sweeping device: €300.00**

The airfield operator is responsible for ensuring the runway's safe operational condition.

In this context, it shall decide whether, in addition to mechanical clearance, the runway, and, if necessary, taxiways must be de-iced in order to ensure operational safety.

The costs for any additional, necessary de-icing are therefore automatically added to the normal clearing.

4.1.2. De-icing of the runway with a sprayer vehicle and de-icing agent:

on request per litre/take-off and/or landing

All work (points 4.1.1 and 4.1.2) plus personnel costs per 1/2 hour or part thereof. **see Section 9**

The cost of the services will be paid even if take-off or landing does **not** take place after clearance and/or de-icing for reasons beyond the control of the airfield operator even though the services have been provided by the airfield operator.

For stationed aircraft with a hangar rental agreement, a reduced flat rate applies in the amount of the personnel and clearing equipment deployment, **up to a maximum of €150.00.**

4.2. Surcharge for airfield lighting/PAPI

Flat-rate airfield lighting surcharge (if before sunrise/after sunset): **€12.00**

4.3. Surcharge for low-visibility take-offs (LVTO)

For take-offs during LVTO operation, an emergency generator will be used in accordance with regulations.

Operation of the emergency generator per 1/2 hour or part thereof: **€50.00**

4.4 Other PPR surcharges

Costs and fees for additional permits and approvals (e.g., external take-off and landing permission) by the aviation authority (Northern Bavaria Aviation Office) will remain unaffected.

All of the above surcharges **do not** apply to "Flying without an Air Traffic Controller (FOF)" within the scope of the corresponding permit issued by the Northern Bavarian Aviation Office.

In the event of FOF operation, a flat-rate service fee of **€5.00 per aircraft will only be charged for the upstream provision of fire protection equipment on the FOF vehicle and the subsequent recording and billing of these flight movements for aircraft stationed at the airfield.**

The User in question must use the provided FOF vehicle properly and treat it with care. For any damage, the provisions of FBO in its current version will apply.

5. Other fees

Ser. no	Service type	Fee
1	Surcharge for invoicing (paper form)	€5.00
2	Telephone/fax – per unit	€0.30
3	Photocopies/printouts – per page	€0.80
4	Dunning (Levels 1 and 2)	€15.00
5	Domestic owner identification	€45.00
6	Foreign owner identification	€100.00
7	Clearance fee for customs and border clearance (non-EU/non-Schengen)	€5.00
8	Expense fee for PPR/service requests for commercial flights (online + over the phone)	€10.00
9	Expense fee for application for external take-off and landing permission (aircraft >= 20 tons)	€50.00
10	Permission to drive on the apron to the aircraft by car (commercial flights only)	€10.00/Car
11	Permission to drive on the apron to the aircraft with lorry/bus (commercial flights only)	€30.00 per lorry/bus

6. Aircraft cleaning (self-cleaning incl. disposal)

Aircraft	Fee
up to 1200 kg	7,50€
1201 kg to 2000 kg	12,00€
from 2001 kg to 5700 kg	25,00€
over 5700 kg	50,00€

7. Luggage service

In charter air traffic per passenger

€5.00

8. Aircraft loading and unloading

Use of the airfield operator's personnel and/or equipment for loading/unloading aircraft:

Personnel deployment

See Section 9

Lavatory Services	€45,00
Use of forklift trucks per 1/2 hour	€45.00
Use of "pallet truck" per 1/2 hour	€35.00

9. Remuneration of ground staff

per 1/2 hour or part thereof per operations employee	€40.00
per 1/2 hour or part thereof per engineering employee	€55.00
per 1/2 hour or part thereof per administration employee	€40.00
per 1/2 hour or part thereof per firefighting employee	€45.00
per 1/2 hour or part thereof per firefighting management employee	€55.00
per 1/2 hour or part thereof for extra air traffic controllers provided for PPR flights that <u>do not</u> take place directly before or after operating hours	€120.00

10. Airport fire brigade

10.1. Utilisation of equipment specific to the fire brigade

Use of the airfield firefighting vehicle (FLF) or other firefighting equipment as well as the deployment of personnel for purposes other than the intended fire protection for flight operations is subject to a fee.

10.1.1. Use of the FLF (e.g., for supra-local operations and on request) Use of airfield fire brigade personnel	€175.00 each per ½ hr, see section 9
10.1.2. Provision of fire protection with the FLF during refuelling operations, incl. 1 employee (except for aircraft in rescue operations)	€ 110.00 per operation
10.1.3. Cooling of aircraft brakes	€ 100.00 per operation
10.1.4. Provision of extinguishing equipment (e.g., fire extinguishers) – flat rate	€ 130.00 per day
10.1.5. Use of fire extinguisher with refill – 6 kg	€ 32.00 per use
10.1.6. Use of fire extinguisher with refill – 12 kg	€45.00 per use
10.1.7. Use of lifting bags	€30.00 per use
10.1.8. Use of aircraft lift/aircraft roller (available up to 2000 kg)	each €17.00 per use
9.1.9. Use of cable winches	€49.00 per ½ hr
10.1.10. Drip pan	€23.00 per hr
10.1.11. Use of chemical binders (oil binder, etc.), incl. disposal €5.00 per kg	
10.1.12. Oil absorbing cloth	€0.90 per piece
10.1.13. Use of sweeper	€37.00 per hr

10.1.14. Other consumables	based on cost
10.1.15. Aircraft salvage by external companies	based on cost

10.2 Settlement of recourse claims

The airfield operator reserves the right, in the case of use/operations in accordance with Section 10.1.1, which result in downgrading of fire protection at the airfield and thus in a restriction of flight operations or their complete cessation, to additionally charge for any recourse claims arising from airfield Users in whole or in part.

11. Sale of aviation fuels (AVGAS 100LL and JET A1)

For the sale and billing of aviation fuels, only the prices set by the airfield operator and stored in the billing system (airport software) at the time of refuelling will apply.

Price quotations in notices and on the website are without guarantee. We reserve the right to make changes at any time.

These airfield Fee Regulations will enter into force on 1 August 2024 and will replace the Fee Regulations dated 01/08/2023.

Next price adjustment: August 2025.

Hof, 19/06/2024

Flughafen Hof-Plauen GmbH & Co. KG



Ralf Kaußler
Managing Director



Thomas Schmidt
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(Section 54 German Commercial Code (HGB))